

OKLAHOMA STATE UNIVERSITY SPEARS SCHOOL OF BUSINESS PROFESSIONAL DEVELOPMENT SEMINARS

PONCA CITY 2017-18 PROGRAMS

Hosted by
The University Center at Ponca City, 2800 North 14th Street, Ponca City, Oklahoma

These seminars will help you strengthen your profile while also developing new skills. You will receive up-to-date and relevant, practical information which can readily be applied in the workplace. Enroll in these seminars now and upgrade your management skills and improve your leadership abilities.

This program is designed for managers, leaders, or front-line employees from organizations at all stages with various backgrounds. You will build on your knowledge to leave the program with the best possible skills for addressing challenges.

**PRACTICAL AND RELEVANT EXPERTS
DELIVER TIMELY AND POWERFUL
SEMINARS TO BUSINESS
PROFESSIONALS AND INNOVATORS.**



SESSIONS

FALL 2017

September 27

From Traditionals to Millennials: Leading Generations at Work – Dr. Ken Eastman

October 25

Developing your Emotional Intelligence – Dr. Lex Smith-Washington

November 29

Crucial Communications – Dr. Bryan Edwards

SPRING 2018

February 14

**Good To Great: What's A Leader To Do? – Dr. Ken Eastman
Stress Management – Dr. Mac McCrory**

March 14

**Decision Making: Fire Or Strategy? – Dr. Mac McCrory
Productive Power Of Quality Communications – Dr. Mac McCrory**

April 25

**The Power Of Influence – Dr. Andrew Urich
The Game Is Played Away From The Ball – Dr. Lee Manzer**

All sessions are on Wednesdays.



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PROFESSIONAL DEVELOPMENT SEMINARS
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REGISTRATION

Please register me for the following session(s):

Fall 2017

- September 27 - \$199**
From Traditionals to Millennials: Leading Generations at Work - Dr. Ken Eastman (9 am-noon or 1 pm-4 pm)
Learn how to effectively communicate, collaborate and manage employees across all generations.
 morning session afternoon session
- October 25 - \$350**
Developing your Emotional Intelligence - Dr. Lex Smith-Washington (9 am-3 pm)
Utilizing a self-assessment and discussion, you will build a personal vision and make a plan for how to increase your emotional intelligence.
- November 29 - \$350**
Crucial Communications - Dr. Bryan Edwards (9 am-4 pm)
Learn an eight-step process for how to communicate more effectively when emotions are involved and opinions vary.

Spring 2018

- February 14 - \$350**
Good to Great: What's a Leader to Do? - Dr. Ken Eastman (9 am-noon)
Explore how you can move your organization from good to great using tangible ideas and solutions.
Stress Management - Dr. Mac McCrory (1 pm-4 pm)
Determine what causes stress in your personal and professional life and learn how to cope and deal with this stress.
- March 14 - \$350**
Decision Making: Fire or Strategy? - Dr. Mac McCrory (9 am-noon)
Analyze the critical factors that affect decision making and how communication can positively affect this process.
Productive Power of Quality Communications - Dr. Mac McCrory (1 pm-4 pm)
Improve your face-to-face communication skills, interpersonal relationships and self-image.
- April 25 - \$350**
The Power of Influence - Dr. Andrew Ulrich (9 am-noon)
Learn persuasive communication skills to "get your point across" and "get things done" while maintaining positive relationships with people in and out of your organization.
The Game is Played Away from the Ball - Dr. Lee Manzer (1 pm-4 pm)
With the use of stories and examples be reminded and motivated to take care of the little things that lead to an organization's success.

REGISTER ONLINE AT WWW.CEPD.OKSTATE.EDU OR CALL 405-744-5208

NAME (DR. / MR. / MS.) _____
TITLE _____
COMPANY / AFFILIATION _____
ADDRESS _____
CITY / STATE / ZIP _____
OFFICE PHONE / EMAIL _____

TOTAL \$ _____

Registration fee includes instruction, materials and break refreshments

METHOD OF PAYMENT

VISA MASTERCARD CHECK CARD NUMBER _____ EXPIRATION DATE _____ SECURITY CODE _____

If paying by credit card, fax registration form to 405-744-6143

CHECK (ENCLOSED)

Make check payable to
Oklahoma State University
and mail with registration form to:

**Center for
Executive and
Professional Development**

Spears School of Business
215 Business Building
Oklahoma State University
Stillwater OK 74078-4011

Please contact me about a topic possibly being held on-site at my organization.



**CENTER for EXECUTIVE AND
PROFESSIONAL DEVELOPMENT**

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